**CALL FOR PROJECTS**

**Producing and publishing an investigation report related to issues of public governance in Lebanon**

**APPENDIX III - APPLICATION FORM**

**Introductory note for Applicants**

The purpose of this form is to provide CFI with administrative and financial information.

Fields in [blue] must be completed by the Applicant.

This document must be signed by the Applicant.

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#  APPLICANT'S IDENTITY SHEET

|  |
| --- |
| **IDENTITY SHEET** |
| Proposed project name \* | [Specify here the name of the project submitted under this Call for Projects] |
| Applicant's full legal name \* | [Specify here the full name of the applicant as indicated in the official registration documents] |
| Applicant's usual name (where applicable)  | [Specify here the applicant's usual name or N/A (not applicable)] |
| Acronym or abbreviation (where applicable)  | [Specify the applicant's acronym here or specify N/A (not applicable)] |
| Country\* | [Specify country of registration here] |
| Telephone number\*  | [Specify the contact person's telephone number, indicating the country prefix] |
| E-mail address\* | [Specify here the e-mail address of the contact person] |
| Full address\* | [Specify the Applicant's postal address here] |

\* required fields

#  PRESENTATION OF THE APPLICANT

[Describe the Applicant's profil (max. 1 page).

# TECHNICAL AND FINANCIAL EXPERIENCE

##  Previous experience

[Describe the Applicant's experience in similar projects over the past 3 years. The information below will be used to assess whether the Applicant has sufficient experience in managing projects in the same sector and on a scale comparable to that of the project for which a support is requested. For each experience described, give the name of the backer and the amounts received if the project was subject to an external assessment and/or an external financial audit.]

|  |  |  |  |
| --- | --- | --- | --- |
| **Project name** | **Implementation period** | **Backer** | **Amount** |
| [Project name] | DD/MM/YY to DD/MM/YY |  [Name of principal backer] | [Amount received in euros] |
| [Project name] | DD/MM/YY to DD/MM/YY |  [Name of principal backer] | [Amount received in euros] |
| [Project name] | DD/MM/YY to DD/MM/YY |  [Name of principal backer] | [Amount received in euros] |

##  Previous CFI financing

[If you have received CFI funding in the past, please specify the name of the project that received the funding and briefly describe the impact of this support. "].

# REFERENCES

Please provide details of a backer and partner organisation you have worked with in the last two years.

Name of backer: [Legal name of the backer]

Name of contact person: [first name and surname of a contact person]

Job title: [Job title of contact person]

Telephone: [Telephone number of contact person]

E-mail: [Contact person's e-mail address]

Name of partner: [Legal name of partner]

Name of contact person: [first name and surname of a contact person]

Job title: [Job title of contact person]

Telephone: [Telephone number of contact person]

E-mail: [Contact person's e-mail address]

# DOCUMENTS TO BE SUPPLIED

For an application to be complete, all of the following documents must be duly completed and sent to CFI:

[ ]  Appendix 1 - Project presentation note;

[ ]  Appendix 2 - Provisional project budget;

[ ]  Appendix 3 - Application form, which must be accompanied by the following documents:

* Bank details (IBAN) in the Applicant's name;

Please note that a letter of commitment from a media outlet to publish the investigation will be required if the project is selected, in order for CFI to be able to award and sign the grant agreement for support of content production.

Date: [DD/MM/YYYY]

Signature of the Applicant:

[Surname, first name,]

[Signature]